



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	VIPRA ARTS, COMMERCE AND PHYSICAL EDUCATION
Name of the head of the Institution	Dr.Meghesh Tiwari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09977703004
Mobile no.	9406082000
Registered Email	vipracollege1996@gmail.com
Alternate Email	divyasharma26feb@gmail.com
Address	G.E. Road, Raipur, Chhattisgarh
City/Town	Raipur
State/UT	Chhattisgarh
Pincode	492001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr.Shantilata Francis
Phone no/Alternate Phone no.	09977703004
Mobile no.	9826118517
Registered Email	vipracollege1996@gmail.com
Alternate Email	divyasharma26feb@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.vipracollege.org/naac_portal.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.vipracollege.org/academic_talb.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.73	2014	10-Dec-2014	09-Dec-2019

6. Date of Establishment of IQAC	31-May-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
State level Seminar on	12-Aug-2016	69

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Health Checkup camp 2. Organized state level Seminar 3. Collected feedback form. 4. Organized Annual sports 5. Organized internal exam

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Faculty Development Programme to be conducted by the Research Cell.	To know the various Types of Teaching methods.
To strengthen Sports Cultural Activities	The College hosted the Inter college Sports in tournament in various sports and culture activities.
Library facilities increase	Library E-learning resources are

	increase for the students and teachers
To prepare Academic Calendar	Academic Calendar prepared for well organisation session 2018- 19
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College council	27-Feb-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2017
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Date of Submission	27-Feb-2017
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System through circulars, social media, electronic announcement system. Display of Notices, by holding staff/ Governing Body meeting, holding.staff/students/parents/alumni meeting. College Website, SMS service, use of whats app, Email to the students and staff are used as information system.College follows the University academic calendar and also prepare separately academic calendar for conduct various types of activities .Calendar uploaded in website and is being display to notice board. All data regarding minutes of meetings, time table, biodata of faculties, community works, practice teaching, test schedule etc are also display notice board and website regularly .All activities are maintained in separate files.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS
1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Vipra college is governed by Pt. Ravishankar Shukla University, Raipur Chhattisgarh ,follow the curriculum given by the university. On the opening every academic session, departmental meetings are held in every department in which syllabus for the academic session are distributed to the teachers; after which the number of papers that the teachers of each department were assigned brought up to the IQAC and Principal's table for a well constructed weekly Routine for all the classes.The IQAC stands at position of directives issuing body at college. Classes are held according to the schedule under the supervision of College administration. Teachers prepare their lesson plan according to the topics assigned to them and submit their lesson plans to the IQAC and thus the IQAC monitor and check periodically the topic coverage of every teacher in order to ensure balance within the time bound. The College has a library with open access system and it opens till the college time for the benefit of the students. A good number of Journals are subscribed by the College where students can have the access of e-learning through online. For the effective teaching delivery of curriculum, various teaching methods are applied based on the requirement of the subject or topic. Both the conventional and the advanced teaching-learning aids are used in delivering the lesson, such as Chalk and Black board method, ICT-enabled teaching-learning method, Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion, Distribution of notes by the teachers, etc. Seminars and special talks by experts are also arranged. Regular class test are conducted and regular assessment in practical classes are done to keep track on the improvement of the students. Basing on the performance of the students remedial classes are also conducted. The internal assessments of the students are conducted. Departments maintain the detailed record of the classes and assessments. College administration also keeps a vigilance tracking on the results, departmental proceedings and student needs and also keeps record of the different activities of the College regarding teaching learning, development and improvements of different departments effective curriculum compliance. The IQAC and Adminstrative body of the College have meetings with the Heads of departments and evaluates the result of every end term examination and after receiving an adequate feedback from all concerned a concrete decision is taken together as on how to improve and go about with the next academic session. .For the effective implementation of the curriculum along with these the broad vision and mission of college are kept in mind. A feedback programme is placed in the institution from various section of institutions like students, teachers or management for eventual conduction of curriculum activity or academic activity Feedback as of students on effectual delivery of curriculum conducted every semester is an important aspect of the deployment.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	NIL	Nil	0	0	-

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NUTRITION AND WEIGHT MANAGEMENT	01/12/2016	100
Communication skill and Personality development	01/02/2017	122
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MPEd	Project	34
BEd	Intership	30
BCA	Project	4
BCom	Project	1
PGDCA	Project	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
An improvement of all institutes seriously depends upon a well working feedback system concerning all most important stakeholders, students, alumni and parents to help out the individuals and institute as a whole to develop the presentation and efficiency of the Institution. The organization collects the feedback on curriculum aspects and courses from dissimilar stakeholders such as the students, parents, alumni and Faculty. The college maintains an IQAC as a quality improvement measure. In supervision of IQAC, various departments and committees like Career Guidance, Anti Ragging and Anti Sexual Harassment

Committee, Student safety Cell etc add force to the curriculum by incorporating updated information and diurnal social issues. The college conducts annual Alumni Meet, in which suggestions and feedback are received from Alumni students. Feedback from companies visiting college grounds on employment drives too is recorded and Action in use information is generated used for the same.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPES	Bachelor of Physical Education	40	30	25
MPEd	Master of Physical Education	40	123	40
BPEd	Bachelor of Physical Education	100	125	54
BEd	Bachelor of Education	100	45	20
BCom	Bachelor of Commerce	360	542	237
BCA	Bachelor of Computer Application	60	45	15
PGDCA	Post graduate diploma in computer application	75	123	50
PG Diploma	Post graduate diploma in yoga	50	111	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	803	40	26	4	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

	Resources)				
30	20	10	5	2	9
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein 15 to 20 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counselled till they have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents- mentor meetings. The mentor is also responsible to provide counselling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counselling and support by a professional counsellor. The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and educates them, if required about their wards performance, and the academic programmes of the college as well as the support system and the monitor system the student and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provides remedial coaching

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
843	30	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	30	14	30	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BCom	NIL	I	24/04/2017	14/06/2017
BCom	NIL	II	24/04/2017	14/06/2017
BCA	NIL	I	24/04/2017	14/06/2017
BCA	NIL	II	24/04/2017	14/06/2017
BPES	NIL	IV	03/06/2017	15/07/2017
BEd	NIL	IV	03/06/2017	15/07/2017
PGDCA	NIL	II	23/06/2017	13/08/2017
BCA	NIL	III	24/04/2017	14/06/2017
BCom	NIL	III	26/04/2017	13/06/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end semester examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests. After evaluation of internal tests, the answer sheets are shown to the students for any grievances. The grievances of the students are considered and looked into at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results and the moderation of the question papers. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, self-learning initiative, conceptual understanding, punctuality and attendance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the start of every academic session the IQAC members with Principal conducts the meeting to finalize the Academic Calendar in alignment with the university schedule. College academic calendar is designed considering all events in accordance with the University academic calendar. In all planned which mainly include commencement date, closing date of the term, dates of internal tests I and II, college festivals, submissions, oral / practical exams etc. Schedule for internal exams and tentative dates for University theory and practical exams are displayed in academic calendar. Curricular and extra-curricular activity dates, exam schedules and other activity dates are displayed in the academic calendar. It monitors all parameters right from attendance, (75 percentage attendance is mandatory as per University rules), assignments, practical's / labs, internal tests. List of defaulter students is notified fortnightly and the parents are informed. Teachers are supposed to maintain course files of their subjects. All assignments are given in first two weeks, so that students can plan and complete the assignments in time. Parent teacher meeting date is also mentioned in the academic calendar. Faculty conducts lectures and practical's as per the timetable in alignment with the

academic calendar. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NIL](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	PGDYS	Yoga	62	38	61
NIL	BCom	Commerce	74	70	94
NIL	MPed	Physical Education	31	21	67
NIL	BPed	Physical Education	31	27	87
NIL	BEd	Education	59	59	100
NIL	BCA	Education	4	4	100
NIL	PGDCA	Computer	34	32	94
NIL	BPES	Physical Education	1	1	01

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_na_](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Nil	Nil	Nil	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
PHYSICAL EDUCATION	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical education	2	4
National	Physical Education	1	3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nil
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	-	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
-	-	-	Nil	Nil	Nil	-

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	4	Nil	Nil
Attended/Seminars/Workshops	Nil	1	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachta Abhiyan	Vipra college	2	50
Plantation	N.S.S - Vipra college	2	4

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swac Abhiyan	vipra college	Clean campus-Green Campus	2	20
Yoga Day	Vipra College	Awareness for Health	3	35

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Project	Presentation of Project work	ADITI COMPUTER	05/01/2017	20/01/2017	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ADITI EDUCATIONAL ACADEMY	01/09/2016	COMPUTER	50
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	2200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NewGenLib Enterprise Edition	Partially	3.04caraban(Release 3)	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7080	571660	1150	158045	8230	729705
Reference Books	652	117540	82	36569	734	154109

e-Books	5	Nil	Nil	Nil	5	Nil
e-Journals	32	Nil	Nil	Nil	32	Nil
CD & Video	25	Nil	Nil	Nil	25	Nil
Journals	16	12960	Nil	Nil	16	12960
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	2	2	0	2	0	4	15	0
Added	0	0	0	0	0	0	0	0	0
Total	80	2	2	0	2	0	4	15	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
shodh ganga	http://libraryvipracollege.blogspot.com/
National digital library of india	http://libraryvipracollege.blogspot.com/
N list	http://libraryvipracollege.blogspot.com/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6000000	5982840	5000000	49014612

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute possess a well equipped infrastructure in regard to physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. and ensures proper utilization of it for the upliftment and progress of students. The Computer Laboratory: The institution has two Computer Laboratories, which mainly cater to the educational needs of all the students from Commerce, Computer, Education and Physical Education Department. The equipment in Computer Laboratories are maintained by the computer department of the college. Library: The Library of the College is computerized using Software -NewGenLib Enterprise Edition. The support and maintenance is done by the library staff. Staff appointed in the Library looks after the sweeping, moping and other work related with sanitation. The College has Separate play grounds for the games of Kabaddi, Khokho, Cricket, Basket Ball and Foot Ball. These grounds are maintained by the Civil service provider. Education and Physical education lectures and other academic activities such as group discussions, presentations, seminars, workshops, role plays are being organized as per the academic calendar. The maintenance of the classrooms is looked after by the Civil Contractor and the administrative staff of the college.

<http://www.vipracollege.org/facilities.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Dr. balkrishna Sharma Rajiv Pandey samman chhatravriti, Shahid Bhaskar Deewan samman chhatravriti, Abhishek Tiwari khiladi samman chhatravriti, Ajit Shukla	8	51800
Financial Support from Other Sources			
a) National	State Government Scholarship	179	1282517
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
-	Nil	Nil	-
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Preparation for Competition Exam	34	28	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Na	Nil	Nil	nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	2	BCA	Computer	Rungta	MCA
2017	3	BCOM	COMMERCE	MAHANT	MCOM
2017	3	BCOM	COMMERCE	MAHANT	MCOM
2017	2	B.P.Ed	Physical Education	G.G.U	M.P.Ed
2017	1	B.P.Ed	Physical Education	PTRSU	M.P.Ed
2017	2	B.P.E	Physical Education	PTRSU	M.P.Ed
2017	4	B.P.Ed.	Physical Education	Vipra college	PGDY
2017	2	B.P.Ed.	Physical Education	Vipra college	PGDCA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
chess (female)	sector	20
chess (male)	sector	46
Basketball (male)	State	108
Discussion	college level	18
Song	college level	22
Dance	college level	30
Drama	college level	15
Rangoli	college level	20
Flower decoration	college level	15
Salad competition	college level	12
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	-	-
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For the institute its a crucial and dignified cultural part to have student council and also to get active representation of students on academic and administrative bodies or committees of the college. The Institute has a Students' Council consist of members, which are elected by the students or on the merit basis selection system of University for a tenure of for one academic year. the council is constituent of President, Secretary and Class representative, who all are elected by merit basis as per directive norms of University. The council functions under a governance that delegates various powers and functions for providing active assistance and support to College administration. For instance, student council coordinates with the allied committees of the College such as Event Management and Sports for organizing various College events. Likewise, the Students' Council also assists the College administration by strictly implementing disciplinary matters. They keenly stand for in the College , IQAC, Alumni Association an college, Library Committee, Admission Committee, Sports Cultural Committee, Seminar Committee, other subcommittees. The students representative is selected by the students in accordance with delegate Sub committee thereby. Apart from these, the Students' Council bridges the gap and helps to create healthy REPO between the student community and the College administration which is visible in the outstanding performance of the students both in scholastic as well as non scholastic areas and make the students academic matter.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Vipra Arts, Commerce and Physical Education College has a active Alumni, who actively participates in the college programmes regularly. This Alumni association plays an active role in linking between the existing students of the college and its alumni. Alumni association extend their helping hand to present students .They actively participate in different activities of the institute and contribute in upliftment of the institution. In this way the alumni members visit the campus frequently, attends the events, organizes event in collaboration with the existing student union, donate books and other goods. A registered alumni of the college plays vital role in bringing positive outputs in every regard so as the Vipra Colleges alumni gives their best. Every year the audit is being done by the registered chartered accountant and it is uploaded on the college website.

5.4.2 – No. of enrolled Alumni:

213

5.4.3 – Alumni contribution during the year (in Rupees) :

10650

5.4.4 – Meetings/activities organized by Alumni Association :

i. Meeting organized with present Students. ii. Meeting organized with Teachers. iii. Actively participate in National Childrens Day, Youth day, College Foundation Day, Teachers Day Programme, Annual Sports day in this College. iv. Feedback Suggestions are given in Meetings.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is has a crucial impact on policy, planning and management. It is moving factor for improving the efficiency of education process and the effectiveness of educational service. Our Institution has practice of decentralization and participative management of administration. The principal is the top most authority of the institution. Students are open participative to play an active role in cocurricular and extracurricular activities, and social services. The institution has a culture of participative management thereby involving the overall staff and students in operational, administral activities. As a modules of decentralization system there are different committees such as cultural cell cum club, womans Cell, NCC, IQAC, mentoring etc. in which students and teachers participate and take active part. The College has various scheduled core committee which are involved in formulating common working practices, procedures and ensures the implementation through the various streams department. The two intances of this part are as follows- 1) heads of department or committee incharge operates, manages and administer the activities of the department and keep record of cocurricular and extracurricular activities in the institute. Other modules/activity cell of College like sports, library, students council also operates under the directives of the various committees and also students allowed to participate in the decision making process to some extent. 2)The institution also has practice of council and board meeting-discussion with the College Governing Body. For resolutions approved thereby in such meet those individual Committees

are entrusted for the soft implementation at college and administrative section of the college . Over all the decisions regarding college Growth, communications and add-ons of new courses, financial arrangements and allocation to Various activities of the college are in practice by decentralized committee and participative management system in which the staff and students committes heads are involved . A decentralized administrative system provides the better controlling and growing environment for institution, staff and also to students. prior to accomplishment of any agenda determined to get discussed with the Principal and subsequently it with the various stake holders in meetings, funds are mobilized and decisions are taken. For instance both participative and decentralized system works with authoritarian rules of institution as being complementary to each other. for example To obtain any Stationary or equipments the HODs gives a letter to the principal mentioning the necessities which is forwarded by the most important to the pay for Committee'.In this committee consisted of The most important, Governing Body Representatives, Few superior Teachers , Two nonteaching Staff Student Representatives .

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	For the enrichment of the teaching quality the faculty were constantly motivated to take up research work and the management provided the facility of a research support for prescribed sum depending upon the case to case. As per of the fulfilment of the research activity all the departments of the College directed to conduct and also get participated in various research workshop, seminars, confrencec etc.
Library, ICT and Physical Infrastructure / Instrumentation	Library: The library is partially automated and equipped with Digital library facilities like NLIST and NDL, also national and international journals are provided. Circulations are maintained through Integrated Library Management Software (ILMS). The College library is enabled with free WiFi facility for the use of E-resources within the Library. New books are added every year for the requirement of teaching learning process. ICT: Usage of teaching and learning process projectors are installed in Audio Visual Room and Conference Hall. Procurement of more LCD projector and laptop for the same purpose is planned. Physical Infrastructure: More fans were installed and the conventional blackboards and whiteboards, a safe drinking water are there.

<p>Teaching and Learning</p>	<p>Educational excursion, field work and field training are also part of the evaluation system. Enrichment of learning skills of the Students through participation in different seminars. Regular feedback is obtained from students for improving teaching learning method. In this college during the year predictable classroom education is blended with use of ICT to make the Teaching learning process more effective. participative learning difficulty Solving Method and seminars, workshops, special lectures, group discussions . Departmental Quiz, paper presentation by the students, projects, group assignments, term papers It is compulsory in each class that a collection of 4 to 5 students will give a presentation on the topic given by paper presentation on any topic priorly dealt in class room.</p>
<p>Human Resource Management</p>	<p>Human resources available within the College is deployed and engaged according to one's aptitude and abilities. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee are placed with security and safety of HR as well as training and updation programm are blended with awarness and socialisation and co-ordination among this HR in frrequent interval of time.</p>
<p>Curriculum Development</p>	<p>For the Flawless and efficient flow of the syllabus accross the departments, teachers are required to mention their lesson plan for every week-month at front pages of daily dairy . The IQAC cell is entrusted with quality in Curriculum development through regular meetings among the teaching staff regarding academic activities and collecting feedback from various stakeholders.</p>
<p>Admission of Students</p>	<p>The Principal of the College along with the admission committee carry out the admission process in accordance with the norms and directives of the university by with we are affiliated. Financial help is made available through the flexibility in payment of fees in easy instalments for the needy students. Economically poor students are provided with free admission by the College authority. The students are guided to opt for right choice of subject combination at the time of</p>

	admission.
Examination and Evaluation	The College has both the semester as well as the annual system of exam and evaluation as per the directives of the Pt. Ravishankar University. The College also has continuous assessment system of student's performance through internal test, assignments, project works, attendance, seminars, end semester exam, etc. with the traditional written examination.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	For communication the institute has the Integrated and group SMS system for dissemination of information including regular notice to all stakeholders. For Academic co-ordination Annual Academic calender and pre-planned syllabus are kept inform to students manually as well as electronically.
Student Admission and Support	Institution has smooth admission process without making it critical manual offline mode is carried out and the process is communicated to prospect students through various department wise help desk and both offline- online payment gateway available in college thereby Maintaining students database through receipt data entry system in college.
Administration	Administration are crucially carried through manual as well as with E-resource as and when benefited to situation and E-governance are proposed to be part of administration for which Library is equiped with partial automated system of GENLIB software.
Finance and Accounts	The Accounts and Finance part of the College are maintained under cash basis of Accounting. Fees are collected manually with receipt system of data entry further then maintain records of students' receipts and profile account. Daily cash collection and payment reports are generated and recorded in the cash book. The system is partially computerized at instance. which is posted to various ledgers. Class wise fees receivable and the actual fees received are reconciled after every semester with the help of the software. Staff salary along with their profile is maintained in the system

Examination	Examination system are followed as per the UGC and University Norms for internal evaluation of students in terms of Ist term , Pre-university exam, practical, assignment and viva etc.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NILL	-	-	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	CAPACITY BUILDING FOR FACULTY IMPROVEMENT	-	14/07/2016	25/07/2016	25	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
-	Nill	Nill	Nill	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
31	30	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, ESIC Facility, Maternity Leave, Teachers' Welfare Fund, Salary Advance to	Provident Fund, ESIC Facility, Maternity Leave, Free uniforms for class IV employees	Fee concession

needy staff members

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDIT-At the institute the Internal audit refers to inspection of the documents and records internally by the finance committee or by the full time employee of that section and so the internal audit is carried out during particular interval of accounting period where the auditing team checks and inspect the revenue and its sources and reconcile with the application in terms of expenditure of the institute, for instance of procedure Cash book is checked with the help of bank statement and vouchers recorded by the institution along with physical cash verification. Reports of Income and Expenditure statement is submitted to the Chartered Accountant (CA) who prepared the financial statement and other reports for the institution. **EXTERNAL AUDIT-** The institution has external audit practices as per the norms done by Chartered Accountant firm

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NILL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

35000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	higher education	Yes	higher education
Administrative	Yes	Chattisgarh Yuva Vikas Sikhshan sangathan Samiti	Yes	Chattisgarh Yuva Vikas Sikhshan sangathan Samiti

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.The college has Parent-Teacher meet practices under which many points of institutional agenda were discussed to improve in various areas like infrastructure, discipline, extracurricular activities and performances of the students. The College always invites suggestion and feedbacks for improvement from the parents and the stakeholders and are always given due importance. 2.Communication by social annual meet at institution at which the views which the students were hesitant to share to the teachers about the College and the department are obtained through parents and area of interest of students expresses itself the same. 3. Interpersonal interaction by Alumni meet session carried out by institute of various streams of passed out students and communication also took place between the parents and the concerned heads-faculty out of which the parents and current existing students were able to find out about their ward's or seniors experience and achievements derived from institution.

6.5.3 – Development programmes for support staff (at least three)

1.Computer training programme organized for class III IV staff. 2.Approaches to professional development: 3.Continuing Education.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1)The institute has taken initiative for partial automation of library which were at this stage required at instance of platform for any college. 2) The staff orientation sessions(ICT based) carried out to improve the teaching practices and techniques to match the required current senerio of education system. 3) N-LIST and NDL facility were made familiar among staff and students for various knowledge gaining resources availability at online platform. 4) Teaching and non teaching staff has been introduced with the various employee benefit plans of govt. and non govt. scheme of leave, pay, PF and post job beneficial programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Organized State level Seminar on "Role of ICT in Teaching-Learning Process" by Department of Education on date 12-13 August 2016.	Nil	12/08/2016	13/08/2016	76

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Competition conducted by Balika Samasya Nivaran Cell held on 15Sep.'2016 on the theme by	15/09/2017	15/09/2017	15	9

"Beti Bachao
Beti Padhao"

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution environmental committee replaced synthetic bags among cloth and paper bags used for and try to use natural property such as sunlight in Day working hours to save power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	14/09/2016	1	Hindi Diwas	Physical Education	70
2016	1	1	01/10/2016	1	Painting, Mehandi and Rangoli competition on social theme awareness	Education	45
2016	1	1	14/07/2016	1	Workshop on Capacity Building	Quality Improvement	34

2016	1	1	06/09/2016	1	Play on Save Girl Child	Eradication of Gender Discrimination	54
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
code of conduct	14/08/2016	All teachers and students follow the code of conduct for smooth functioning of institute and same are informed through joining letter, brochure of students etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2016	15/08/2016	142
Teachers Day	05/09/2016	05/09/2017	40
Republic Day	26/01/2017	26/01/2017	80

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Provision for minimum use of paper documentation and planned to apply the paperless environment. 2. Clean and Green Campus and also digged pit for natural compost quality-fertile soil promotion. 3. LED lights in various floors 4. Airy and Natural light available in maximum rooms of college building 5. Medicinal and maximum oxygen provided Tree Plantation.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1)TITLE- A)Sports Zone Camping Practice. B)Star Reader Award Practices. 2)GOAL- A) To enable the student to get training in volley ball kabbaddi and in various types of the sports, games ,recreation games and indigenous game. B)To enable the students as well as the staff to make optimum utilization of LIBRARY Resources by promoting reading habits among them. 3)CONTEXT- A) Awareness-Communication problem faced for camp facility and Library facility information circulation among students and staff respectively so as to keep them informed and to get in habit of the camping and reading practices. B) Wherewithal problem are faced as the availability of camping equipment , resources, and Books resource as well as attractiveness of practices lacked the planned effort at instances and participation sense of students are lacking in some cases. C) Implementation problem where the Staff interest triggered the hit point of the practices which leads students concious but left helpless due to the parents and somewhat students lack of interest in camping and library resource utilization habbits respectively for practically implementation of the practices. 4)THE PRACTICE- The College have the practice of developing the environmental as well as moral, social and physical education versality among students thereby introducing new practices in each successive years so as to make value addition to existing practices of the institution. In 2016-17 we have started two best practices in terms of--A) Sports Zone Camping Practice. B) Star Reader Award Practices . For above mentioned best practices we promote

student by conducting short briefing session, seminars, lecture sessions and workshops so as to keep them inform about practices as well to make them get in habit of theme of practices and also to make them conscious about the way or methods of implementation of the practices. Under this practices students are required to get registered them for camping session and get to have seating session in the library by getting entry done with Librarian for utilizing library resources which help to achieve both object of this sessions institutional best practices. From 2015-2016 sessions we have other best practices such as Kitaab -kutiya. 5)EVIDENCE OF SUCCESS- All the evidences are uploaded at website for which link is given in next content box and further details are as follows- A)Best practices photograph, object and vision documentation, approximately have covered up B) whole strength of students in the session which are our practices target volume and against which 30 of the targeted students are the benchmark setter for achievement of the sessions camping best practices. C) whole strength of students and staff in the session which are our practices target volume and against which of the targeted volume 05 students and 05 staff are the benchmark setter for achievement of the sessions Best Reader best practices. D) experience the consciousness and awareness among the student as well as the staff of our practices at early stage but they required the sense of guidance as well as ease of doing habits for implementation purpose. 6)PROBLEM ENCOUNTERED AND RESOURCES REQUIRED- Synchronization problem encountered in convincing the student. Department wise coordinators problem faced for synchronized way of handling the practices at one level of stage. Students hesitation are faced thereby to participate in camps and due to lack of reading habits physical resources as being habituated to E-resource facility. Resource problem encountered in terms of lack of availability physical and e-resources facility of practices initiated. 7)CONTACT DETAILS- Name Of Principal- Dr. Meghesh Tiwari. Name Of The Institution-Vipra Arts Commerce And Physical Education College Raipur (CG). City-Raipur Pin code-492001 Accredited Status-CGPA -2.73 (Education Department)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.vipracollege.org/best_practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vipra Arts, Commerce and Physical Education College make consistent efforts in fulfilling its social responsibility toward the downtrodden sections of society. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of liberation by generating lasting opportunities. The college give the holistic education to our student to make them able to choose best carrier. A Positive attitude towards students belief in their capacity to learn. The college organized academic programs with extra-curricular activities. In this institution has unique element of the college is its revelation to Empowerment of Women through and provides a stage for their talents to be documented and valued. The students feel a intelligence of empowerment by vigorously taking element in the events and forming a bond by means of their peers and the college. Alumni Association members too come to observer these events. Faculty members get ready the students for College, social and other inter college competitions. Students share their freedom of speech and expression in an open forum, discuss relevant topics and ideas, engage in activities beneficial to their personal and professional development, learning in order to happen to further active and creative expertise developed in various fields. The college finds great satisfaction in this being an indicator of the confidence. The institute shares

its well equipped huge playground with the community people, corporate and banking sector for their sports events. The Institute greatly contribute in regard to conserve the cultural heritage and makes every possible contribution in this regard.

Provide the weblink of the institution

<http://www.vipracollege.org/index.php>

8.Future Plans of Actions for Next Academic Year

Future are planning of the college is to start some new value added course and all student provide to best facility, digital library , increases in our digital class room and other infrastructures.