

### YEARLY STATUS REPORT - 2021-2022

Part A		
Data of the Institution		
1.Name of the Institution	Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya	
Name of the Head of the institution	Dr.Meghesh Tiwari	
• Designation	Principal	
Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	07712333589	
Mobile No:	9977703004	
Registered e-mail	vipracollege1996@ gmail.com	
Alternate e-mail	divyasharma26feb@gmail.com	
• Address	Vipra Arts, Commerce and Physical Education College, G.E. Road Raipur, Chhattisgarh Pin- 492001	
• City/Town	Raipur	
State/UT	Chhattisgarh	
• Pin Code	492001	
2.Institutional status		
Type of Institution	Co-education	
• Location	Urban	

• Financial Status			Self-f	inand	cing			
Name of the Affiliating University			Pt. Ravishankar Shukla University					
• Name of	the IQAC Coordi	nator		Dr. Divya Sharma				
• Phone No	).			07712333589				
• Alternate	phone No.			07712333589				
• Mobile				958486	5202			
• IQAC e-r	nail address			mohit1	1282	gmai 1	.com	
Alternate	e-mail address			divyas	harma	a26feb@	gmail	com
3.Website addre (Previous Acade	,	the AQ	QAR	http://vipracollege.org/agar.php				
4.Whether Acad during the year		prepar	ed	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:		ne	http://vipracollege.org/academic_calender.php					
5.Accreditation	Details							
Cycle	Grade	CGPA	A	Year of Accredita	ation	Validity	from	Validity to
Cycle 1	В	2	.73	2014	4	10/12/	2014	09/12/2019
6.Date of Establ	6.Date of Establishment of IQAC			31/05/2013				
7.Provide the lis					C etc.,			
Institutional/Depa Scheme Funding rtment /Faculty			Agency		of award duration	A	mount	
NIL	NIL	NIL N		L NIL			NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes			•		
Upload latest notification of formation of IQAC			View File	<u>.</u>				

03	
Yes	
View File	
No	
	Yes  View File

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

1.Organized Seminars and webinars at National Level and Inter National by the College. 2. Value added and best practices program run by the college to Inculcating values of community services, environment conservation and professional ethics. 3. To provide suitable educational environment to develop gender sensitization, organized Guest lecturers, poster competition etc, for the students. 4.PPT presentation and mock interview conducted for proffessional development and placement purpose. 5. Effective use of ICTto enhance the quality of education.

## 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To strengthen research culture in the institution	Various department organized National/international seminar to boost up the students with latest technology.
Library Automation	Library automation has been completed and E-learning resources are available for the students
Development of Student corner information system	The college promotes the quality of Education among the students for which students are encouraged to participate in confrences and seminars. This are indulded in the their curricular and extracurricular activities as part of evaluation system.
Research culture in the college	At every session each department are obligated to organize confrences, seminars and workshops etc. through which this year national and international seminar and webinar were wek=ll organized and papers were presented by the participants which further documented in sovenier.
13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Ye	ear	Date of Submission
	2022	17/02/2022

#### 15. Multidisciplinary / interdisciplinary

Multidisciplinary or interdisciplinary system of NEP2020 policy has not adopted by the institution as the same process has not yet implemented by the Pt. Ravishankar shukla university to which our college is affiliated. but we are planning to get cope with current transistion scenerio for the implementation of the listed requirement of NEP.

#### **16.Academic bank of credits (ABC):**

As the above listed multidisciplinary or interdisciplinary system for education transformation has not yet implemented in the institution therefore

we are not at position of earning the ABC though we are at stage of outlining the base for academic bank of credits.

#### 17.Skill development:

For skill development programe we are at stage of intra institution self organising system of such programme but at same time we are planning to outreach in terms of MOU's , collabrative system with othe Govt. bodies and institution of skill development and career building events as per the NEP

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At current the institution has not the streams add-on related to indian language, culture, using online course for which the college is at planning stage to get the such courses added in the main system.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

OBE is yet to get adopted by the institution but we are started with internship, field area project work and value added courses with skill outcome basis.

#### 20.Distance education/online education:

The college does not have full fledged online or distance education system for any stream on completion basis of the sessions.

#### **Extended Profile**

1.Programme		
1.1	12	
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	1506	
Number of students during the year		
File Description	Documents	
Data Template	View File	
2.2	1806	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
Govt. rule during the year		
Govt. rule during the year  File Description	Documents	
	Documents  View File	
File Description		
File Description  Data Template	View File 498	
File Description Data Template 2.3	View File 498	
File Description  Data Template  2.3  Number of outgoing/ final year students during the	View File  498  year	
File Description  Data Template  2.3  Number of outgoing/ final year students during the  File Description	View File  498  year  Documents	
File Description  Data Template  2.3  Number of outgoing/ final year students during the  File Description  Data Template	View File  498  year  Documents	
File Description  Data Template  2.3  Number of outgoing/ final year students during the  File Description  Data Template  3.Academic	View File  498  year  Documents  View File	
File Description  Data Template  2.3  Number of outgoing/ final year students during the  File Description  Data Template  3.Academic  3.1	View File  498  year  Documents  View File	
File Description  Data Template  2.3  Number of outgoing/ final year students during the  File Description  Data Template  3.Academic  3.1  Number of full time teachers during the year	View File  498  year  Documents  View File  39	

#### Number of Sanctioned posts during the year

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	44.83
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	100
Total number of computers on campus for academic purposes	

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Vipra kala Vanijya avam Sharirik Shiksha mahavidyalaya is affiliated to Pt.Ravishankar Shukla University Raipur, govern as per the curriculum guidline issued by the university. Quality Assurance Report of the college ensures that mission and vision related to curriculum activity are effectively implemented with various action plan such as calender, time table and also imaging the work as on prominent basis works of college for holistic growth and development of students and imparting the human social values among the students with academics and activities. Academic schedule committees of the college and individual departments issue's directions which monitors the effectiveness of the implications throughout the session on a regular basis. .The college has experienced as well as devoted faculty who all follows multi-dimensional course dealing methodology and deals with pre-prepared well-designed patterns of class teaching techniques such as, Lectures, Class presentations, E-learning and Case studies and through seminar. The college always tries to enhance quality of teaching for overall development of students and rules out numerous policies for bridging down the competitive edge and gap of the enrolled 'slow learner students thereby enabling them to touch the realm of the program of their choices an the entire

#### approach is student centric approach.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has effective Internal assessment which consists of internal unit wise tests, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion, performance of the students associated activities are done in the department level meetings on the regular basis. The college infrastructure and facilities are revieved and are continuously being expanded to set fit the with dynamic curriculum and pedagogy. The college has well facilitated laboratories and classrooms with projection equiped for both faculty and students. The well-stocked college library is partially computerized which offers various web based facilities and access to National and International online databases. The college Annual Quality Assurance Report has a computer lab with Internet connectivity throughout the college campus available for the staff and students. Mentoring Processes -- The college has a Mentoring Programme such as drop box, shikaayatniwaaran cells etc which enables students of all the years to provide feedback to teachers on the curricular issues, college infrastructure, administrative matters and other matters . Planning, Teaching and Evaluation, learning and evaluation schedules are strictly adhere to Academic calendar of the Institute in being compliance with notified by the Pt. Ravishankar University.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	http://vipracollege.org/academic_calender.ph

#### 1.1.3 - Teachers of the Institution participate in | C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

97

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

## 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers the various courses involves to reinvigorate the issues related to mentioned cross-cutting issues. This issues constitutes the values, morality, ethics and current brought-up issues across the nation such as covid19, road safety awareness, swachhta-program etc. The Institute has a separate cell or the committees for the Gender ethnicity, anti-ragging cell. The college conducts various webinar and seminars relevant to curriculum enrichment. The college runs and promotes activity related to environmental sustainability through plantation and other sustainable development programs. The College organizes various environment related programs including tree plantation, swachhtaabhiyaan plastic free environment, poster competition, quiz and poster competitions and subject expertise resource persons are invited to deliver the talks among the faculty and student's of the college to create awareness. The various National and International recognized days are organized in the college every year to aware and threw light on the importance of this auspicious Days. The National festivals like Independence Day and Republic Day celebration serve as a platform to enhance patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Health camps and gender sensitization issues related webinar etc are organized from time to time.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

#### 1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

## **1.4.2 - Feedback process of the Institution may** be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	http://vipracollege.org/feedback.php

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents	
Any additional information	<u>View File</u>	
Institutional data in prescribed format	<u>View File</u>	

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

665

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also their level and pace of comprehensibility. Since it would be inappropriate to divide a class into groups based on students' level of comprehension, classroom observation, interaction, continuous and periodic assessment are used as a measuring system to assess learning levels of the students.

The departments use monitoring and mentoring to keep track of slow learners' progress. Alongwith teachers some advanced learners are encouraged to mentor weak students and help them with explanation and notes. Revision classes and counselling sessions are held and additional teaching taken up if required. Online resources are made available to strengthen the knowledge-base. Students are encouraged to participate in seminars, conferences and workshops to gain knowledge. The Faculty takes a keen interest while ordering books for the Central library and ascertains that the library collection of books cater to the needs of both slow and advanced learners. The library also ensures accessibility to computer facility and internet for the online material, extends its timings and provides atmosphere for conducive learning to both slow and advanced learners

File Description	Documents	
Link for additional Information	http://vipracollege.org/mentor mentee.php	
Upload any additional information	<u>View File</u>	

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1506	38

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level.by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Courses of the college are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course and teachers, given by students at the end of each semester/years provides an opportunity to identify any lacunae which can then be addressed.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	http://vipracollege.org/ICT-cell.php

## 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The college avails the facilities of computer with there devices smart classroom smart boards LCD projector. This is knowledge era and it is essential for the institution to fulffill all the norms, regarding new technology and cope up with infrastructure accordingly to facilliate the faculty and students with ICT equipped environment.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://vipracollege.org/ICT-cell.php

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

# 2.3.3.1 - Number of mentors 20:1

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment ? Schedule of Class Assessment Test & Sessional Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session..

- ? Evaluation method comprises of internal examinations held progressively during the semester and is designed to check and report the periodic performance of the student.
- ? All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit.
- ? There is complete transparency in the internal assessment and examination system. Model Answers and marking scheme is prepared by every subject teacher before valuation. Class Assessment Test: After Valuation, marks are displayed on dates mentioned in the academic calendar by faculty members.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college follows strictly the guidelines and rules issued by the Pt. Ravi shankar shukla university while conducting internals and semester-end examinations. At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher

distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then the studentsrepresent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and coaching are conducted for students who have under performanced in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the University web portal, by student's login, students can individually view their performance in the University portal.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of Communication: ? The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- ? Graduate attributes are described to the first year students at the commencement of the programme.
- ? At leastrequired and expected time are spent by the teachers for introducing the subject to the Students.
- ? Learning Outcomes of the Programs and Courses are observed and measured periodically.
- ? Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the college website for reference.

- ? The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
- ? The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process.

- 1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.
- 2. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.
- 3. Following are the evaluation process of PO, PSO and CO.

For under-graduate courses

- (i) Unit test in each month as decided in the syllabus
- (ii) Black-board presentation
- (iii) Quizzes or objective questions, if needed.
- (iv) Quarterly examination
- (v) Model examination

#### (vi) Field/Project work for environment studies.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

509

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vipracollege.org/faculty\_of\_computer\_and\_science.php

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

## 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

## 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

#### the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

## 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

## 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

18

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

?The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection

,Health check -up camps, Blood donation camps,Dental checkup camp, etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

# 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.4 - Collaboration

## 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Vipra Arts, Commerce and Physical Education College has a well-developed campus of 8 acres. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The institution consistently adds and updates its infrastructure facilities. In this sequence 09acres of land is purchased by the management.

Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as, Computer Center, Central Library, there are many laboratories like Science & Mathematics Resource Centre, Psychology Lab, Teaching Learning Material Lab, Arts & Craft Rsource Centre, Anatomy & Physiology Lab, Physics Lab etcare available that cater to students from other faculties. The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.vipracollege.org/classroom.php , http://www.vipracolelge.org/laboratories.php

## 4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Vipra Arts Commerce and Physical Education College ensure theoptimal allocation and utilization of the fords for the maintenance of infrastructure and the purchase of new equipment. The proposal for the same is submitted to the college. The purchase committee of the college reviews the proposal, which is further approved by the principal. The quotation is invited and the equipment are purchased from the vendor with the lowest quote. The record of the equipment is maintained in the stalk register. At the end of the financial year. The College carries out an internal financial audit. The security of the college is maintained by the security guards. SeveralCCTV cameras have been installed to monitor the infrastructure. Physical verification of the laboratories. The computer Desktops, Generator, water tanks, motors, Solar Plant and R.O. System are maintained properly. Fire extinguishers are installed and checked every year. Helpers from various floors have been appointed during college hours to maintain the building. Vipra college has set up facilities for many outdoor and indoor games. The college has a big sports ground for cricket, football, basketball court, volleyball, kho-kho ground, handball, Athletics track, kabaddi court etc for outdoor games. And Table-tennis, chess, carom badminton court, for indoor games. We are also planning intercollege sports tournaments to develop a spirit of healthy competition. Students and faculty are given special attention to health and fitness. The college has set up a modern gym with all the latest gadgets.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.vipracollege.org/playground.php

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.vipracollege.org/ICT classroom.ph
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 11.59

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Vipra College has a well-maintained Library stocking more than 10350 books. These fulfilled the requirement of the courses which are run by the college a variety of books available for students & Staff belonging to all streams (Physical Education, Education, Computer Science, B.Sc. and Commerce) of the college. National and local Newspapers (both Hindi and English), Magazines, (beneficial for the competitive examination), e-Journals, and e-books under the

UGC-INFONET Digital Library consortium of INFLIBNET N-List.

#### Library Services and Facilities

- Lending Services
- Reading Room Facilities
- Reference Services
- Bibliographical and Documentation services.
- Online access to e-resources
  - 10 Mbps High-Speed Internet Connectivity.
  - Multimedia PC's in the Library.
  - Reprography Services.
  - Library Deploy to Provide Access to Collection
  - OPAC- ONLINE PUBLIC ACCESS CATALOGUE FACILITY AVAILABLE
  - Using SOFTWARE- NewGenLib Library Software

Working Hours 10:30 A.M. to 5:00 P.M. on all working days.

Central Library provides services to the students and Staff Members such as-

- 1. Students' I-Card Issues
- 2. Books, Journals, e-Journals, Project & CD Access
- 3. Reference Section with knowledgeable books
- 4. News Papers
- 5. OPAC Facility
- 6. Digital Library
- 7. Inflibnet
- 8. Library is automated {Integrated Library Management System
   (ILMS)}

NewGenLb Enterprise Edition Partially

#### 3.04 Carbon (Release3) 2014

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	http://libraryvipracollege.blogspot.com/

4.2.2 - The institution has subscription for the	A.	Any	4	or	more	of	the	above
following e-resources e-journals e-								
ShodhSindhu Shodhganga Membership e-								
books Databases Remote access toe-resources								

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 155642

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The computer lab is well-equipped with PCs adequately supported by internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet to help students and faculty to carry out their

academic and other work. Lab assistants are available to support students and faculty with their queries. The Computer department extends complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, the Principal's Office, all the HOD Cabins, Hostels, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The college is selected by Sanchar Kranti Yojna of the Government of Chhattisgarh State, so free wi-fi services are available.

We have well-equipped lecture halls in the college, a multipurpose hall which is fully equipped with a smart board and other ICT facilities. Classrooms are equipped with LAN and WI-FI. Library is equipped with LMS facility. ICT enabled lecture halls are regularly used by the faculty members and students in the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.vipracollege.org/ICT_classroom.ph

#### 4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

## **4.3.3** - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

41

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

An appropriate space has been allocated for laboratories, and another has been allocated to workshops for various courses. The College ensure the optimal allocation and utilization of the fords for the maintenance of infrastructure and the purchase of new equipment. The proposal for the same is submitted to the college. The purchase committee of the college reviews the proposal, which is further approved by the principal. The quotation is invited and the equipment is purchased from the vendor with the lowest quote. The record of the equipment is maintained in the stock register at the end of the financial year. The College carries out an internal financial audit.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## **5.1.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

497

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills	Α.
enhancement initiatives taken by the	
institution include the following: Soft skills	
Language and communication skills Life skills	
(Yoga, physical fitness, health and hygiene)	
ICT/computing skills	

A. All of the above

File Description	Documents
Link to institutional website	http://vipracollege.org/
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

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#### examinations) during the year

39

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

#### **5.3 - Student Participation and Activities**

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has recently added on a electroral literacy committee as per the NEP2020 policy though in accordance with the Ordinance-I for constitution of students union u/s 37(XXI) of PT. Ravishankar Shukla University, the college has been complying with the procedure of the student union formation at the beginning of eachsession. The union is being represented in the following structure being the selection of the office bearer as per the merit basis of academic results of the candidates as per directed by ordinance of the University Ordination Committee.

President- Final year student of a post graduate class.

Vice-President- Previous year student of post graduate class.

Secretary- Part-III student of any graduate class.

Joint Secretary- Part-II student of any graduate class.

Class representative- from each section of a graduate class and Postgraduate class.

With above structure various constituents in terms of cell and committee such as cultural, sports, complaint redressal etc , are also having the participation of students as representative which facilitates students representation and engagement in various administrative, co-curricular and extracurricular activities of the college.

File Description	Documents
Paste link for additional information	http://vipracollege.org/
Upload any additional information	<u>View File</u>

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a Alumni Association, having registration number 30736 dated 02/09/2014 registered under firm and society of Chhattisgarh govt andworking for overall development of the college. The members of the association are diverse alumni and are from different fields. The alumni meet is organized every year to discuss its contribution in the progress, and future plans of the college. They provide feedback on the development of college by sharing their views and opinions which arose the image and goodwill of the college in the society around. Their feedback is Self-Study Report of Vipra Kala, VanijyaAvamSharirik Shiksha Mahavidyalaya valuable for the administrative and academic development of the institute. The college has maintained good contacts with former students. The alumni contribute in policy making and fulfill the requirement of the college thereby contributing with best means of their own resources. They arehaving representation in the statutory, College Development Committee, etc. Many alumni have helped the college by delivering lectures as a resource person in various courses, programs, etc. The college. They actively participate in different meetings related to betterment of the college. They provide regular feedback to the college. The all Alumni are actively participated for the development of college.

File Description	Documents
Paste link for additional information	http://vipracollege.org/alumni_tab.php
Upload any additional information	<u>View File</u>

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To promote dedication, commitment and responsibility and to carve vision and ideas positively of faulty for strengthening the potentiality of learner's as well as enlargement of their competencies and transformation of their futuristic interest, attitudes, aptitude and value.

#### Mission:

To create individuals of high integrity and well qualified professionals with efficient quality derived from students. For faculty taking considerations for art of teaching and learning process and the effective uses of technology to advance the profession of education and to develop the theoretical knowledge thereby integrating them into practice in order to support the transformation of society.

File Description	Documents
Paste link for additional information	http://vipracollege.org/vision.php,http://vipracollege.org/mision.php
Upload any additional information	<u>View File</u>

### 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institutional leadership practices such as decentralization and participative management is observed at our institute in hierarchy form which are, Institutional governing body, Principal, Head of department, teaching staff and non teaching staff. Who all are dispensing their work in very well authorized manner? Principal is the Head of the institute who governs the college as per the norms of the university as well as approaching the mission and vision of the institution. Institute has encored many cell for smooth functioning of the academics and non-academics activities within the college, such as- Admission Cell, Discipline Committee, Anti Ragging Cell, Grievance & Redressal Cell, Women Cell/Anti Harassment Cell, Student Union Cell, Research Cell, Guidance & Counseling Cell, ICT Cell, Library Advisory Committee, Sports And Co-Curricular, Placement Cell, Staff Council, etc. to which each department is responsible and authorised to maintain the coordination for quality output from such cells and committee. All cell member reports to principal and submit the details of organized programme. Other academics and non-academics activity are planned and issued in the meetings of cell/committee, Heads of department and staff council

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#### meeting which is being headed by principal.

File Description	Documents
Paste link for additional information	http://vipracollege.org/#
Upload any additional information	No File Uploaded

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Institutional Strategy Plan:

Admission Perspective:

- 1. The Institutional website contains the lists all of the courses available, the number of seats available in each course and the admission process.
- 2. Admission process and filling up the seats are strictly followed to the university norms and guidelines in both Undergraduate and Post-graduate courses.

Examination and Evaluation Perspective:

- 1. The college is authorized to conduct internal assessments for the examination of the courses.
- 2. The marks of internal assessment are recorded and reported to the University through uploading the marks in online Portal.

Research and Development:

- 1. Funds allotted to each department to organize Guest Lecture/ Seminar/ Workshop/symposium.
- 2. For faculty who attend Orientation, Refreshers Courses, Workshops, and Seminars, the college provides academic leave for the Research Work.

Infrastructural Perspective:

1. The college library has a large collection of books, magazines, newspapers, research journals, encyclopedias, dictionaries and the

college magazine as well as equipped with E-resources such as internet access, Wi-Fi & N-list.

2. The library has question papers from prior years for all courses, which provide insight into question paper patterns and prepare students for the annual examination.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://vipracollege.org/#,
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup of the college is consist of the effective policies, rules and procedures which efficient enough to adhere with the smooth functioning of the college. Which is being covering the working condition, job durations; leave sanctioning process, discipline priority etc. Top of the setup is Governing Body persisting the presence of Principal being institutional head line up with Head of departments which is being assisted by the Teaching and Non teaching staff accompanied with administrative staff. The college follows the UGC, NCTE and Government's rules & regulations for appointment of teaching and non teaching staff. Appointment process is strictly preceded with number of vacant post at institutional level corresponding with required numbers at UGC and NTCE level, than approval from university is being taken, after obtaining the assent from university the advertisement for appointment is published in news paper. Interview of shortlisted candidates from the applied one's are conducted by selection committee and than Regular appointment are done with the rules of under section 28 according to university and UGC norms.

File Description	Documents
Paste link for additional information	http://vipracollege.org/index.php
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<u>View File</u>

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

College provides the facility of Employee's State Insurance Corporation (ESIC), Employee Provident Fund (EPF), Maternity leave, medical leave, casual Leave etc. College has started welfare fund, advance salary to the needful staff members & free uniform for the class IV employees. To the teaching staff, College provides all the facilities regarding training orientation & academic enhancement for the development of the faculty members. So that the fruit of this development would be reached to the students.

ESIC -The College has provided the Facility of ESIC (Employee's State Insurance Corporation) from Year 2014 to the Employees.

EPF - The College has provided the facility of PF also from year 2014 to its Employees & contributes the share for Employee Provident Fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Appraisal Performance System is applied here for the academic development of the teaching staff.

API - API has been started by the college for the quality improvement among teaching staff. A performance appraisal is a regular review of an employee's job performance and overall contribution to the college. Performance appraisals are used to review the job performance of an employee over some period of time. These reviews are used to highlight both strengths and weaknesses to improve future performance.

All the above are helping to boosting employee's morale, dedication and incentivizing hard work.

File Description	Documents
Paste link for additional information	http://vipracollege.org/dept/API%20Format_Vipra%20College.pdf
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College does internal and external audit for the transparency in every year. Charter accountant (CA) does audit work. 'CA' audits the bank statement, receipts, records and all the documents. All things are mentioned in audit report like, profit, loss, balance, annual budget, funds, total income and expenses etc. Audit report is prepared by auditor in end of the every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for Mobilization of funds:

- Student's Tuition fees are the major source of the income of the College.
- The college seeks to mobilize Government and non-government grants for the improvement of infrastructure and knowledge.
- It welcomes donations, memorial prizes and endowments from

staff members and alumnaes.

#### Mobilization and Utilization of Resources:

- A Finance committee has been constituted to monitor the optimum utilization of funds for various recurring & nonrecurring expenses.
- The Principal of the college constituted finance and purchase committees along with the department of accounts to ensure the expenditure lies within the allotted budget. The intervention of the management is sought in case that expenditure exceeds the budget.
- The seminar hall is also used for different activities like as guest lectures, Conferences, workshops, cultural activities etc.

#### Resource Mobilization Policy and Procedure:

- The resource mobilizations are discussed in college Council meetings and are approved by the Governing Body of the College. It is also discussed in the Alumnae Association Meetings.
- The Budget is scrutinized and approved by the top management and Government council.

#### Optimal utilization of Resources:

• The College infrastructure is utilized as an examination centre for university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC [Internal Quality Assurance Cell:

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya has established its Internal Quality Assurance Cell [IQAC] on 31 May

2013 by the guidelines of affiliating University of Pt. Ravishankar Shukla University, Raipur (C.G.) for the development of academic activities, administrative quality of the College and to monitor and enhance the qualitative parameters for the College.

On06/06/14 the composition of IQAC has been revised as per the guidelines of NAAC and UGC.

#### Function & Responsibilities:

The IQAC has, consistently striven to institutionalize quality strategies and processes at every level of the institution's functioning. From devising strategies improve the teaching-learning process through increased use of ICT, expanding the scope of Library, transforming it into a multivalent knowledge. It also aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels. The IQAC has been a proactive player in the overall benchmarking process. The IQAC has regularly conducted meetings from different stakeholders' categories. The IQAC has organized academic and administrative audit and has initiated follow up action as per suggestions and recommendations of the eminent evaluators.

File Description	Documents
Paste link for additional information	http://vipracollege.org/igac_tab.php
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews the teaching learning process, structure, methodologies and learning outcomes in every year. Some of activates of IQAC:

For Teaching & Learning Perspective,:ICT based teaching, Anatomy Physiology lab, Psychology Lab, Science Mathematics resource centre, Arts Craft Lab, TLM Lab, Computer Lab, Network Resource Centre in Library are provided to students for their academic & Personal development. Providing Lectures of Renowned Professors of different faculties, Parents-teachers meeting, Feedback forms from students regarding the teaching of the Teachers, Organization of lecture series, seminars of resource persons through literary association-

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such practices are made regularly to ensure effective Teaching-Learning, Assignments, Class seminars, Homework, Guest lectures etc.

· Student's feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

File Description	Documents
Paste link for additional information	http://vipracollege.org/psychology_lab.php
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

- 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the year
- 1. Safety and Social Security-

The institution has different committees such as Anti - the Ragging Committee, Students Grievance Committee and Discipline Committee which are on heels to provide quick relief to the students and to ensure the maintenance of a decent and moral atmosphere within the campus. That we live in has sown irrational gender prejudices which are deep-rooted. Unless these misconceptions are eradicated all attempts to bring gender equality will be futile.

#### 2. Anti-Harassment Cell-

The Anti-Harassment Cell was established as per the guidelines of UGC in which we follow the guidelines & instructions of the Internal Complain Committee (ICC) with the mission of making women globally oriented, educated & self-reliant.

The Women's Cell/Anti-harassment cell at Vipra College, Raipur will be set up to provide women with a platform to complain about any unwelcome behaviour.

To facilitate a gender-sensitive and congenial working environment at Vipra College, Indore so that women in the workplace are not subjected to gender-specific discrimination or sexual harassment.

The Women's Cell/Anti-harassment cell at Vipra college will assist all women in achieving their full potential in education, career and personal life through academic and intellectual growth, professional development and personal empowerment.

File Description	Documents
Annual gender sensitization action plan	http://www.vipracollege.org/women-cell-anti- harassment-cell.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.vipracollege.org/guidance&counsel ling-cell.php

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

#### C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The college has different dustbins to segregate the different waste like solids, liquids, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place where it can be converted into manure. In addition to this the college has organized workshops on the implementation of these techniques effectively. Training programmes are conductd from time to time about the methodology of disposing of waste. It was stressed that we should avoid plastic items to the best possible capacity. For solid waste management, t different bins have been placed in different departments. This ensures that solid waste is segregated at the source. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation. The college has organized Swatchh Bharat Mission. Under this banner, the utility of recycling solid and liquid waste has been elaborated. People from different aspects of life delivered their talks about the proper usage of waste. Moreover, the NSS volunteers have also demonstrated the proper procedure for disposing of waste in the nearby community of Kukurbeda.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance

C. Any 2 of the above

## of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

## 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The collegecelebrates cultural and regional festivals, like New-year's day, Fresher's/Welcome Party (Know Your College), Teacher's day, orientation and farewell program, Induction program, rally, oath-taking ceremony, plantation, Youth day, Women's day, International Yoga day, festivals like Diwali, Holi Milan celebration, New Year celebration, Anand Mela, etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons in the field are arranged for the all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

The Institute shares its well-equipped infrastructure with the community members for organizing their sports events like the leading Banks and Cricket Academies practices throughout the year and organizes their events in which the Institute participates and cooperates.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Vipra Mahavidyalaya sensitizes the students and the employees of the institution to the constitutional obligations of values, rights, duties, and responsibilities of citizens which enables them to conduct themselves as responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. A Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, the Constitution of India, and the Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations

#### among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

  Annual awareness programmes on Code of Conduct are organized
- B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting the seeds of Nationalism and Patriotism among the students. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution 11 come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

#### Republic day-

The institution celebrates Republic day on 26th January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of the national flag and the spreading of a warm message of nationalism in a speech by the Chairman and the Principal.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### 1. Kitaab Kutiya

#### Goal

To improves brain connectivity

#### The Context

Kitaab Kutiya ismeant to promote reading interest and capacity in the form of a fun activity where a group of children read the same book within a set period, and then gather together to discuss it.

#### The Practice

The students visit the community door to door to gather information onthe community and invite their children to a particular place, arrange the setting for all the children, and distribute the books of their age and interest level.

Problems Encountered and Resources Required

- Children show disinterest sometimes.
- 2. Saving Trends- Environmental Conservation

#### Goal

Under this practice, we promote students to save expenses and thereby reduce the use of vehicles, which leads to saving habits among students.

#### The Context

Savings gives us a better future: Our savings can be the answer to a number of our goals.

#### The Practice

students are encouraged to come via bicycle at least one day a week.

Evidence of Success

Uploaded on Website

Problems Encountered and Resources Required

Coordination problem encountered in convincing the student.

Contact Details

Vipra Kala, Vanijya Avam Sharirik Shiksha Mahavidyalaya, Raipur (CG)

City-Raipur Pin code-492001

Name of the Principal:Dr Meghesh Tiwari

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has a well-developed infrastructure with a 15-acre campus. It is situated in the centre of the city. This college means supporting for diverse student population striving for a wide range of outcomes. Like many institutional learners from various academics background. College serves a mix of rural and urban students from various academic backgrounds. It measures its academic achievements by establishing goals and expectations tied to standards. The college has a well-developed infrastructure with a big playground and gymnasium for sports activities. We provide our playground to other organization who wants to do sports-related activities there. This is the biggest benefit for others and us because sports make a healthy body and mind that gives us courage, enthusiasm and a healthy competition atmosphere. The college organizes free health checkup camps for the students, staff and nearby local communities and also invites renowned Guest faculty for lectures from time to time to upgrade our knowledge and readiness for prospects of students. We give holistic education to our students to make them able to choose the best carrier. A Positive attitude towards students & belief in their capacity to learn.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

- In future we are planning of D.El.Ed and M.Ed. program.
- Start some new value-added courses for all students of another stream to improve their capability for job opportunities.
- Some vocational courses like B.Voc. in Fashion Designing and Interior Designing would be offered in near future for selfemployment purposes.
- Medicinal & Herbs plantation programme will be started.
- We are trying to start Research Centre here.